

**APGO ACADEMIC SCHOLARS AND LEADERS  
2022-2023 EDUCATIONAL APPLICATION PROJECT (EAP) TIMELINE**

**January 2022** – Develop a one-paragraph summary of your EAP idea and bring it with you to discuss with your APGO advisor during the January meeting in Amelia Island, Florida.

**February 7, 2022** – *EAP Idea* including project title, 200-250 word summary, timeline and resource requirements by e-mail to advisor with a copy to your local mentor and Kelly Toepper at [ktoepper@apgo.org](mailto:ktoepper@apgo.org).

**February 27, 2022** – *EAP Proposal* (in your online syllabus) form due by e-mail to your APGO advisor with copy to your local mentor and Kelly at [ktoepper@apgo.org](mailto:ktoepper@apgo.org) and bring hard copy to CREOG & APGO Annual Meeting.

**March 2022** – **CREOG & APGO Annual Meeting in Orlando, Florida** – Meet with advisor and your group sometime during the week as well as individually if you and your advisor deem it necessary. The goal of these meetings is to finalize your EAP Proposal, which is due with signatures the following week.

**March 18, 2022** – *EAP Proposal* final draft signed by scholar, local mentor and APGO advisor.

**June 6, 2022** – *EAP Proposal* update due by e-mail to your APGO advisor with copy to your local mentor and Kelly at [ktoepper@apgo.org](mailto:ktoepper@apgo.org) . Use the *EAP Proposal* form to update your proposal and timeline and highlight changes from the final draft signed in March.

**July 25, 2022**–Draft #1 EAP Abstract (defined in Abstract Guidelines in the online syllabus) due to Kelly Toepper at [ktoepper@apgo.org](mailto:ktoepper@apgo.org) for distribution to advisors who will attend the August 2022 session. The abstracts will be reviewed prior to the meeting by one of four advisors who will conduct a reporting and feedback session in Annapolis. The session will be held on Friday of the August meetings. Each scholar will give a brief presentation summarizing his/her abstract and progress to date followed by feedback from the advisor and the other scholars in their group.

**August 2022** – Project review during August sessions in Annapolis, MD.

**November 6, 2022** – Draft #2 *EAP Abstract* by e-mail to APGO advisors with copy to your local mentor and to Kelly at [ktoepper@apgo.org](mailto:ktoepper@apgo.org) .

**December 5, 2022** – Draft #3 *EAP Abstract* adhering to 250-word limit to be received by advisors via e-mail and copied to your local mentor and to Kelly at [ktoepper@apgo.org](mailto:ktoepper@apgo.org). Follow guidelines under July 27 deadline above.

**December 16, 2022** – Advisors provide feedback on *Draft #3 EAP Abstract* to advisees.

**December 21, 2022** – **Final** 250-word *EAP Abstract* due to Kelly Toepper via email at [ktoepper@apgo.org](mailto:ktoepper@apgo.org) for inclusion in the CREOG & APGO Annual Meeting syllabus.

**February 1, 2023** – **Final Project Due Date.** The Final Project Report asks you to (1) summarize your Project and outline the next steps, and (2) reflect on what you have learned by conducting and completing the Project. CLICK HERE to submit your Final Report **and** upload your Final Abstract (even if no changes since December).

**February 22, 2023**—Electronic version of poster due to Kelly at [ktoepper@apgo.org](mailto:ktoepper@apgo.org) in either a PDF or a PowerPoint slide titled it as your last name.

**March 2023** – CREOG & APGO Annual Meeting – Gaylord National Harbor, National Harbor, MD.  
**Poster Presentation/Reception:** Scholars' project posters will be developed according to APGO instructions and posted for display on the first day of the meeting and left up for viewing throughout the meeting. **Poster can be no larger than 3' 8" x 3' 8" so that two will fit on a 4' x 8' bulletin board side by side.** Tacks will be provided for hanging posters. Please take your poster container with you. Any containers that are left will be disposed of. A presentation of posters will be held on Wednesday of the meeting during the annual lunch. Scholars will be asked to give a three-minute oral presentation of their poster at that time.